

Steering Committee Minutes January 10, 2007

Members Present: Lisa Mazzeo, Kathy Marchione, Laurie Gross, Rose Christy, Bill Hoey, Leticia Brown-Gambino, Duncan Yetman, Margaret Peabody, Ann Carr

Non-Members Present: Judy Sklarz, United Way, Carol Walter, CCEH,

1. **CARC/CCEH Transition Plan-**The group approved the proposed transition plan for staffing support from CARC to CCEH. CARC will continue to provide staffing support for the web site, plenary meetings, standards and evaluation committee and consumer forum. CCEH will staff the Steering Committee, services and housing committee and work on creating a leadership advisory board.

CCEH will apply as the contractor for next year. Judy Sklarz will come back to the Steering Committee to discuss any future contract with CCEH.

2. **Point in Time Count-**Cheryl Bell and Cathy Gutierrez are coordinating the count with CARC. The Catholic Center will be the meeting place at 5:00 PM on the night of the count. Rose Christy is working on getting transitional living programs and shelters to the P.I.T. training on the 17th and 24th.

Consumers will receive \$5 Duncan Donuts gift certificates for participating. Margaret Peabody reports that a number of consumer forum members will be volunteering on the night of the count and will be available to talk with the press. The Mayor will also be available for a kick off press conference.

Discussion regarding post count publicity—we will wait until the final results are released to plan this.

3. **Super Nofa Committee-**SuperNofa will be delayed but should be out soon.
4. **Standards and Evaluation-**Quality Assurance training will be held on 1/31. A self evaluation tool will be distributed at the training and made available on the web site.
5. **Safety Net-**A wraparound services pilot is being developed with several homeless services and mainstream services providers. The Housing Authority has indicated that they have a three family house on Iranistan Avenue which may be used for this program. Discussion regarding the model and agency participation. The Prevention Resource Book is still being developed.
6. **Housing-**The Bridgeport Housing Authority will soon be releasing project based Section 8 Vouchers. The committee continues to explore new ways to develop housing resources to meet its goals.
7. **HMIS-**Judy Sklarz reports that they are extremely pleased with CARC's management of the project and that great progress has been made over the past three months. James Buckley will coordinate the shelter PIT count through HMIS.

- 8. Project Homeless Connect-**More than 600 people attended the event, with more than 30 agencies represented. Planning will soon begin for a summer event.
- 9. Announcements-**Stratford CDBG RFP will soon be released. A McKinney Vento briefing will be held on the 22nd, HUD's Community Planning Division has been reorganized and Bridgeport will have a new contract rep.

Next Meeting-March 14th 9:30-11:00 AM

Respectfully Submitted-Carol Walter