

**Greater Bridgeport Area Continuum of Care
Project Homeless Connect Planning Meeting Notes
Wednesday, October 11, 2006**

Date of Event: Wednesday, December 6, 2006

Time: 10 AM to 3 PM

Venue/Site: United Congregational Church, 877 Park Avenue, Bridgeport (Single Site Event)

Transportation from TBD Pick Up Points: Greater Bridgeport Transit Authority

Task List by Planning Group Members:

Margaret Peabody

_____ Coordinate a Consumer Group for day of event

Secured to date by Margaret:

- Confirmed with UCC:
 - Participation by UCC in allowing us to use space
 - All available space at UCC reserved for usage on 12/6/06
 - Confirmed ability to set up at UCC prior to 5 PM on 12/5/06
 - Reserved space for meeting on Wednesday, October 25, 2006 at UCC
 - Racks available for our use for event at UCC
 - Available tables and chairs reserved for use at UCC
 - Childcare services not available from UCC
- Southwest Community Health Center will be present to provide services but not the mobile clinic itself
- Seeking Consumer Group and Prospect House resident input and will report at meeting on 10/25/06: Pick Up Points for GBTA, things missing, childcare, etc.

Tony Bonetti

_____ Follow up to Save the Date with Contact Information and Pick Up Points Listed

_____ Coordinate Housing Services Area for event with Rose Christy & Cheryl Bell

_____ Contact local housing providers so continuum of housing is present

_____ Contact Vizari's about providing haircutting services

_____ Contact Bob's Discount Furniture about donations

Contact Made/Waiting to Hear Back:

_____ Contacted DAV about having Mobile Service Office present at event

_____ Contacted DMV regarding Mobile License Van and wrote letter per DMV to request van and pending response from Branch Operations Division

_____ Contacted DSS regarding "Magic Bus" to have new bus program present and waiting to hear back

_____ Contacted City of Bridgeport Fair Housing/Fair Rent Office - Joe Wincze - and waiting to hear back

Secured/Completed to date by Tony:

- Developed flyer for providers inquiring if they would like to participate
- Developed flyer for distribution for providers and consumers to save the date
- Bridgeport Housing Authority - Anita - will be participating and tabling
- Wrote up and distributed task list to planning group members from 10/11/06

Rose Christy

_____ Coordinate Housing Services Area for event with Tony Bonetti

Secured to date by Rose:

- Secured Mayors presence at event

Karen Seferi

- _____ Identify a group of volunteers to assist at the event - 25 volunteers
- _____ Coordinate Personal Needs Service Area of event

Secured to date by Karen:

- Community closet will have jackets, coats, gloves, hats, scarves, backpacks, sleeping bags, personal grooming items for distribution at event

Anne Carr

- _____ Possibility of t-shirts for volunteers will inquire with youth group
- _____ Contact Carmen regarding Dress for Success
- _____ Coordinate Employment Service Area of event
- _____ Contacting potential employers to participate

Secured to date by Anne:

- DMHAS Participation
- BRS Participation
- One Stop Participation
- Transportation by GBTA

Chris Kelly

- _____ Contact a phone company to come with van for those in attendance to make calls
- _____ Contact person from pardons and parole to be present at event
- _____ Distribution of CARC "Red Book" at event

Secured to date by Chris:

- Spoke with Mary at CARC and developed ask sheet for potential sponsors

Becca Allen

- _____ Coordinate Mental Health Service Area of Event
- _____ Contact Family Services Woodfield about participation
- _____ Contact Center for Women and Families to participate

Nadine Nevins

- _____ Contact Americares to see if van can be present during event

Secured to date by Nadine:

- Coordinating legal services component of the event
- DSS, Bridgeport will send two workers to the event
- Legal Service Participation to address a range of issues including housing discrimination, unemployment compensation, info relating to benefits, criminal record, etc.

Martha Melvin

- _____ Contact Southwest Community Health Center to participate
- _____ Contact University of Bridgeport Fones School of Dental Hygiene to participate

Lisa Mazzeo & Rona Durham

- _____ Coordinate bagged lunches (Katy seeking donations)

Katy Bradford

- _____ Contact local grocery stores about donations for bagged lunches

Janet Hamilton

- _____ Contact regarding the availability of flu shots to be provided at event

_____ Coordinate Health Services Area of event

Contacts Made/Waiting to Hear Back:

- Contacted SW clinic regarding flu shots awaiting response
- Contacted DPH about clean needle syringe exchange awaiting response
- Contacted channel 12 news anchor/reporter to explain Project Homeless Connect, who is involved and what we need from them. Asked them to please contact me if they will be able to do some advertising for us as well as cover the event. Told them the purpose of advertising is to draw other organizations that may want to donate time and/or services on this event.
- Contacted CT Post Features Editor with the same as above for Channel 12.
- Contacted CT Food Bank to see if they can sponsor something waiting for her to meet with the org and get back to me.
- Contacted Fairfield School of Nursing to see if they can provide volunteers and also if they can do HIV screening or testing or what can they provide. They will discuss and return a call to me.
- Contacted Ralphola Taylor Clinic to see if they can provide any type of clinical needs (mobile van, nurses, blood pressures, anything). She will find out and call me back.
- Contacted Project Courage which do clinical assessments, etc for mental health issues.
- Contacted REACH to see if they can send someone from their clinical staff that can provide services.
- Contacted Rene Best at Planned Parenthood who is in charge of HIV education, counseling and testing to see if they could provide some services. She will get back to me early next week.
- Contacted Michelle Moore at Planned Parenthood who provides cervical and breast cancer screening to see if she can provide services. She will call me back Monday after speaking to her Director.
- Spoke to Roberto who owns Roberto's Restaurant. I explained what was going on that day and requested if he could provide lunch for the staff/administration and support people. He is going to check with his partners tomorrow and want me to call him on Monday, he will let us know what he can provide.

Secured to date by Janet:

- Neal McGee from Kutz and Things to donate a couple of hours (2-3) of free hair cuts. I figure we will need all types of barbers for that day. He is going to try to get a couple of other barbers to donate some services. But we definitely have him.

No Person Identified

- _____ Translate all materials in both English and Spanish
- _____ Coordinate childcare - if going to offer at event
- _____ Contact HOPE or other program to assist people in getting on benefits
- _____ Develop some method to evaluate outcomes from event
- _____ Contact Homes for the Brave
- _____ Coordinate a follow up date and time for people to check on service status

Our next Meeting date is Wednesday, October 25, 2006 at 11 AM at the United Congregational Church located at 877 Park Avenue in Bridgeport.